**October 2022 Minutes**

**New Jersey Nursing Students, Inc.**

**1479 Pennington Road**

**October 15th, 2022**

**Executive Board**

President: Lauren Bedell

First Vice-President: Florencia Favale

Second Vice-President: Caroline Wendland

Secretary: Joelle Motley

Treasurer: Julia Jin

**Board Members**

*Pulsebeat* Editor/Public Relations Director: Kelly Cheng

Membership/Nominations Director: OPEN

Population and Global Health Director: OPEN

Breakthrough to Nursing Director: Alexis Chiu

Health Policy and Advocacy Director: OPEN

Resolutions Director: Sally Weir

Fundraising Director: Lauren Bedell

NJLN Consultant: Illya DeVera-Bonilla. MSN, RN

NJSNA Consultant: Dan Misa, MSN, RN, CEN, CPEN, NE-BC

Presidential Advisor: Jessica Zheng

Organizational Manager: Regina Adams, MSN, RN, CNOR

1. **Call to order**
2. President Lauren Bedell called the meeting to order at 12:23 pm.
3. **Roll call**
4. Present: President Lauren Bedell, First Vice-President Florencia Favale, Second Vice-President Caroline Wendland, Secretary Joelle Motley, Treasurer Julia Jin, Pulsebeat Editor/Public Relations Director Kelly Cheng, Breakthrough to Nursing Director Alexis Chiu, Resolutions Director Sally Weir, NJSNA Consultant Dan Misa, Organizational Manager Regina Adams.
5. Absent: None
6. Excused: Presidential Advisor Jessica Zheng, NJLN Consultant Illya DeVera-Bonilla
7. Guests: Purandhri Prajapati
8. 9 of 9 quorum established
9. **Review of September Meeting Minutes**

Motion: To accept September meeting minutes

Made by: Second Vice-President Caroline Wendland

Second: First Vice-President Florencia Favale

Discussion: None

Vote: Unanimous

Action: Carried

1. **New Business**
   * Welcoming our guest attendees, open board position election
2. Purandhri Prajapati, Sophomore at Rutgers New Brunswick, running for Health Policy and Advocacy Director

Motion: To accept Purandhri Prajapati as Health Policy and Advocacy Director

Made by: Secretary Joelle Motley

Second: Resolutions Director Sally Weir

Discussion: Purandhri gave the opening speech describing her desire to hold the position including her desire to network with other nursing students, gain valuable skills, value of leadership qualities, and enjoyment of teamwork. President Lauren Bedell verified the ability to attend in-person monthly meetings. Pulsebeat Editor and Public Relations Director Kelly Cheng inquired about her abilities to balance her workload. Purandhri explained that time management is key to making time to perform duties. Purandhri was tasked with providing a headshot and bio to update the NJNS website.

Vote: Unanimous

Action: Carried

1. **Public Relations Director: Planning of November Pulsebeat**
2. Each board member is to write an article reviewing the Council of School Participants Conference.
3. Google Docs to be distributed to select article topics by board members.
4. Two-paragraph articles to be submitted by October 22.
5. **Breakthrough to Nursing Director: Status of target population decision**
6. Completion date target is December.
7. Breakthrough to Nursing Director Alexis Chiu to work with Pulsebeat Editor & Public Relations Director Kelly Cheng to set up a webpage on the NJNS website to collect information, such as consent forms.
8. Board Members will divide the duties and responsibilities of networking with students in the pre-requisite period by dividing up groups of students.
9. Finalized details to be submitted to Organizational Manager Regina Adams for final approval.
10. Breakthrough to Nursing Director Alexis Chiu suggested inviting mentees of the program to attend and assist the NJNS Annual Convention.
11. NJSNA Consultant Dan Misa suggested utilizing New Jersey Education Association (NJEA) and high school counselors to find prospective candidates enrolled as juniors or freshmen interested in pursuing nursing careers.
12. **Resolutions Director: Status of official resolution topic**
13. Resolution topic to now tie in with the COSP & Annual Convention theme of diversity and recruiting more diverse nurses to address the nursing shortage.
14. Presentation of the outline of literature review target due date December.
15. **Second Vice President: Beginning planning of convention speakers**
16. Ideas for speakers: Dr. Dula Pacquiao as the keynote speaker and invite the speakers from COSP to speak for the annual convention with appropriate time slots.
17. Next task will include working with Secretary Joelle Motley to compose emails for invitations and the speaker form for final approval.
18. Organizational Manager Regina Adams researched the 2020 convention planning and shared that speakers typically have 50-minute time intervals with the last session beginning at 4:00 pm. There are typically 3 to 5 speakers per session.
19. President Lauren Bedell and Pulsebeat Editor & Public Relations Director Kelly Cheng suggested researching the feasibility and availability of inviting a social media nursing influencer.
20. **COSP Reflection**
21. President Lauren Bedell, NJSNA Consultant Dan Misa, and Organizational Manager Regina Adams thanked everyone for their hard work and contribution to COSP.
22. Secretary Joelle Motley to contact prize winners for address information and provide Board Members drawing winners’ information to send prizes.
23. Secretary Joelle Motley to create a Google survey to send to COSP participants.
24. Resolutions Director Sally Weir to drop off the Instagram winner’s tee shirt.
25. **Announcements**
26. President Lauren Bedell will be doing a weekly check-in with board members on Saturdays.
27. Organizational Manager Regina Adams and Secretary Joelle Motley to research Google as an email platform.
28. **Miscellaneous**
29. Planning of the 2023 annual convention.
    1. Tentative dates are February 14 –16 at Harrah’s Casino in Atlantic City, NJ.
    2. Target speaker goal for Second Vice President Caroline Wendland is five speakers.
    3. Organizational Manager Regina Adams suggested adding a panel if registrant numbers exceed expectation.
    4. Pulsebeat Editor & Public Relations Director Kelly Cheng suggested polling Instagram followers for raffle basket themes and promoting the annual convention by uploading a picture of the baskets, featured speakers, and upcoming board elections to promote the annual convention.
    5. First Vice-President and Pulsebeat Editor & Public Relations Director Kelly Cheng suggested utilizing Instagram Reels “Day in the Life” created by each board member to increase interest in NJNS and the annual convention.
    6. Pulsebeat Editor & Public Relations Director Kelly Cheng was tasked with creating a save the date and webpage for the annual convention before the November NJNS meeting.
    7. Board members were all tasked to narrow down the annual convention theme to create a convention slogan, brainstorm a “First Night Party” theme, and review the policy and procedures, and bylaws for more recommendations.
    8. Secretary Joelle Motley was tasked with researching the feasibility and availability of coordinating a yoga session on the last day of the annual convention and creating an advertisement brochure for the event.
30. **Adjournment**
31. The meeting adjourned at 1:44 pm.

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Joelle Motley

Secretary

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Lauren Bedell

President